

Government of the People's Republic of Bangladesh
Office of the Project Director
Sustainable Coastal and Marine Fisheries Project (SCMFP)
Department of Fisheries
Matshya Bhaban, Ramna, Dhaka-1000

Terms of Reference (TOR) for Third-Party Assessor for Endline Assessment and Project Completion Report

Package No. SD64

1.0 Description of the project

1.1. Background of SCMFP

Bangladesh's physical and cultural characteristics and the livelihoods of nearly 165 million people are defined by the Ganges-Brahmaputra-Meghna delta—the world's largest, most densely populated delta, and one of the richest in aquatic resources.

Recognizing the country's land resource limits and in the face of increasing soil salinity and other climate-related threats, the Government of Bangladesh (GoB) regards coastal and marine fisheries as a new source of growth. Fisheries is vital for Bangladesh's food supply and food security and are central to the livelihoods of millions of fishers and stakeholders along the production chain. The sector comprises three subsectors: aquaculture (58.03 percent of total production), inland capture fisheries (28.15 percent), and marine and coastal capture fisheries (13.82 percent). As in most other developing countries, Bangladesh's coastal and marine fisheries economic model continued to be driven by targeting ever-increasing volumes, despite the current lack of stock data to back up the expansion.

With this background and challenges and taking into consideration the positive results from DoF efforts to improve management of the iconic Hilsa fishery, the Ministry of Fisheries and Livestock proposes the Sustainable Coastal and Marine Fisheries Program. The program was designed to be implemented thorough a series of projects. The programmatic approach offers a significant opportunity to contribute to targets of Vision: 2041, 8th Five Plan (2021-2025), Country Partnership Framework's (CPFs) Focus Areas: growth and competitiveness, social inclusion, and climate and environment management. SCMFP has provisions for –

- building fishing community institutions,
- facilitating business development, and
- promoting market linkages for alternative income generation to support livelihood transformation of fishers' households including women in coastal villages spread over 45 Upazilas of 13 districts.

For SCMFP, the Government of Bangladesh has received an IDA Credit of US\$ 240 million. The Department of Fisheries (DoF) under the Ministry of Fisheries and Livestock (MoFL) is the lead project implementation agency with overall implementing responsibilities for project activities. On pragmatic background, the SCMFP surrendered 70.31 million USD from IDA



allocation from physical contingency, price contingency, competitive and conditional matching grants, Brood Management Centre, Fish landing sites etc.

1.2. Overall Objective of SCMFP

The overall objective of the project is to explore greater economic opportunity from coastal and marine fisheries resources while promoting sustainable management of fisheries stocks and the environment to reduce poverty and improve the livelihoods of the coastal community.

Project Development Objective (s)

The PDO of the SCMFP is to improve management of coastal and marine fisheries and aquaculture.

Specific objectives

- To strengthen stock surveys and assessment programs for shrimp, demersal, and pelagic stocks in the EEZ of Bay of Bengal.
- To build and enhance the capacity of DoF and relevant public research agencies to conduct science-based stock conservation and management to promote the Blue Economy.
- To develop mechanisms for effective implementation of Monitoring Control and Surveillance (MCS) for the artisanal and industrial fisheries.
- To develop infrastructure and create production facilities for coastal belt fisheries and aquaculture.
- To up-scale cluster farming for shrimp to disseminate the best lessons learned from cluster farming approaches.
- To strengthen community-led fisheries management and transform livelihoods in poor fishing communities by access to recovering fish stocks and reducing dependence on fishing.
- To develop National Marine Fisheries Management Plans for sustainable harvest of fisheries resources.

1.3. Project Beneficiaries

Beneficiaries of the SCMFP include the government organizations, industry key players, value chain actors, farmers and fishers. At organization level benefits will accrue to GoB organization level from more productive and better performing institutions and, over time, better services and effective co-management in the fisheries sector. The project will directly benefit the GOB agencies, in particular Marine Fisheries Office and others that will use the MCS systems financed by it (Bangladesh Navy, Coast Guard, Chittagong Port Authority, Bangladesh Police, Administration, NBR, and Bangladesh Customs). These will be through Enabling Activities for Sustainable Fisheries Sector Investments and Growth in coastal and marine fisheries management and through Improving Infrastructure and Production Practices in coastal aquaculture.

The primary target group or direct project beneficiaries are the poor fisheries-dependent households, and smallholder aquaculture producers in 75 upazilas under 16 coastal districts

(Annex-1: List of districts and upazilas under SCMFP). The project will support the establishment and empowerment of community co-management associations that can make decisions on fisheries management and enable the fisheries-dependent poor to adopt supplementary and alternative livelihoods. Dedicated attention is given to supporting women and youth empowerment as a precondition for the interventions' success and sustainability. Increased institutional capacity and sector investments are designed to enable gender sensitive and socially inclusive growth.

1.4. Project's Components

The SCMFP's components are supporting GoB in designing, establishing, and effectively operating fisheries management systems for sustainable utilization of coastal and marine fishery resources. SCMFP has four components as outlined below.

Project Components	Sub-components
COMPONENT 1: Enabling Sustainable Fisheries Sector Investments and Growth	<ul style="list-style-type: none"> ▪ Subcomponent 1.1: Stock assessment and development of national fishery management plans. ▪ Subcomponent 1.2: Enabling investments in sustainable fisheries. ▪ Subcomponent 1.3: MCS development for IUU reduction.
COMPONENT 2: Improving Infrastructure and Production Practices	<ul style="list-style-type: none"> ▪ Subcomponent 2.1: Infrastructure improvements for capture and culture fisheries. ▪ Subcomponent 2.2: Value chain and food safety. ▪ Subcomponent 2.3: Boosting coastal aquaculture productivity.
COMPONENT 3: Community Empowerment and Livelihoods	<ul style="list-style-type: none"> ▪ Subcomponent 3.1: Fishing community institution and alternative livelihoods development ▪ Subcomponent 3.2 Business development and market linkages for alternative livelihoods.
COMPONENT 4: Project Management and Monitoring	

1.5. Implementing Agencies

Department of Fisheries (DoF) is the lead implementing agency and Social Development Foundation (SDF), and Bangladesh Fisheries Research Institute (BFRI) facilitated the implementation as co-implementing agency.

2.0 Objectives of the Assignment

To assess the efficiency, effectiveness, impacts and sustainability of the SCMFP initiatives through identifying any problems or challenges that the initiative has encountered, documenting lessons learned on design, implementation and management, to recommend the way forwards for sustainability, and to make inputs for the Project Completion Report (PCR) of Implementation, Monitoring and Evaluation Division (IMED) of the Planning Ministry, and Implementation Completion and Results Reports (ICR) of the World Bank's drive to increase development effectiveness the SCMFP intends to assign a third party to conduct an Endline Assessment.

The assessment will be based on but not limited to the evaluation criteria, e.g. –relevance, efficiency, effectiveness, sustainability and impacts drawn from the design to implementation



following the standard evaluation criteria (Annex-2: Evaluation criteria and sample key guiding questions).

2.1. Endline Assessment

SCMFP is being implemented in 75 upazilas under 16 districts of coastal areas in Bangladesh. The project will end in June 2025. So, the SCMFP intends to undertake a detailed evaluation to assess the extent the results, the project has achieved against its stated objectives at the end of the project period. The overall objective of the assignment is review and critically assess the project performance in achieving the objectives and goals of the project and the level of implementation progress of the component's activities keeping in view the Results Framework and the project Log frame (Annex-3: Logical Framework of SCMFP), and to document good practices and learning. The specific objectives of the endline assessment are to:

- a) compare endline data with baseline data to determine the results of the project with regards to its stipulated indicators.
- b) measure the level of changes against the results mentioned in the Result Framework and Log frame.
- c) assess the level of satisfaction of various levels of stakeholders about the services provided by the project.
- d) document the lessons learned and good practices for replication and provide recommendations for continued project interventions and scaling up.

2.2. Project Completion Report (PCR)

The Project Completion Report (PCR) documents all project activities completed across the project including but not limited to the following heads as per the latest IMED Format.

2.3. Implementation Completion and Results Report (ICR)

Preparing the Implementation Completion and Results Report (ICR) following World Bank's ICR guidelines is one of the obligations of the GoB. The ICR documents the performance of the project in relation to its design, implementation, operational performance and how all these contribute to achieve Project Development Objectives. The outputs/findings of the report will be incorporated in the ICR to be conducted by the Bank. The ICR will cover assessment of the delivery and implementation of the activities of all components indicating achievement of project outcomes and outputs. The report should contain the technical, economic, financial, social, environmental and procurement aspects of the project. ICR will be prepared by consolidating the collected inputs from the PMU of DOF, SDF, BFRI and from the field.

The objectives of the ICR are to assess –

- a) relevance of the project development objectives with the sectoral context at the preparation and completion level;
- b) relevance of PDO indicators in assessing the project outcome;
- c) capture significant changes made by the project during the implementation, including rationale of the changes



- d) discuss relevance of the PDO with the Bank strategies in Bangladesh and the GoB's national strategies;
- e) achievement of its overall objective against the PDO indicators, and outcomes of the project in terms of its intermediate results indicators listed in the Results Framework (Annex-4: Results Framework of SCMFP);
- f) reliability of the intermediate outputs indicators to determine component effectiveness in the project implementation;
- g) financial and economic rate of return (IRR), benefit cost ratio (BCR) and net present value (NPV) through cost-benefit analysis;
- h) support provided by the bank and task team from identification to supervision, document Bank's contribution in achieving project objectives and rated with clarifications/reasons in relevance to rating scales and criteria set in the ICR guidelines of the Bank. Similarly, the performance of the project team will also be assessed in terms of achieving project objectives and rated with justification
- i) M&E design and effectiveness, M&E utilization in project's decision-making process;
- j) Gender, youth, private sector engagement etc.
- k) safeguard compliance (fiduciary, GRM, social and environmental)
- l) key lessons learned.

3.0 Scope of the Assignment

The assignment might have but not limited to the following segments i.e. (i) Evaluation Framework (ii) Sampling frame and (iii) Data collection and tools. The assignment would broadly be prepared on the basis reports, data or information available in PMU, SDF and BFRI along with primary data and information of both quantitative and qualitative collected from beneficiaries and stakeholders. Primary data could be collected by developing field survey questionnaires, focus group discussion, key informant interviews etc. Online interviews or meetings may also be allowed in some cases. Information from secondary sources could be collected from PMU, SDF and BFRI especially from M&E and other respective consultants and officers. SCMFP's software will also be other secondary sources of both quantitative and qualitative information. Furthermore, the Baseline Study Report, Mid-term Evaluation Report, Six-monthly progress reports, etc. could be used for preparing the reports.

3.1. Endline Assessment

The consultant will undertake an endline assessment and deliver an endline assessment report for the project. The purpose of the endline assessment is to evaluate the effectiveness, efficiency and sustainability of the project interventions. It will also assess the overall impacts of the results and value for money. The endline assessment is expected to provide a clear understanding about how and to what extent project activities are contributed to the overall objective of the project and achieved results and expected outcomes. The scope of the assessment, inter alia would be as follows:



- Assess the enhanced level of capacity of the DoF in terms of human and institutional for stock assessment in the EEZ of Bangladesh through surveys for shrimp, demersal and pelagic stock, catch and effort, and log book data, etc.
- Assess the establishment and functionality of catch & effort monitoring system for both industrial and artisanal fisheries to update status of different fish stocks, and measure the increase in CPUE of marine artisanal fisheries.
- Assess the establishment of the Marine Fisheries Surveillance Check-posts, Fisheries Monitoring Centre/Joint Monitoring Cell (JMC) and status of co-ordination among the stakeholders for effective implementation of Monitoring, Control and Surveillance (MCS) system for the reduction of IUU fishing.
- Assess the development of fisheries management tools (FMPs), National Plan of Action to reduce IUU fishing, and update in the existing fisheries regulatory regime (Acts, rules, etc.).
- Assess the installation and functionality of vessel tracking systems in both artisanal and industrial fishing vessels.
- Assess the establishment and functionality of Marine Fisheries Surveillance Check-posts.
- Assess the status of update of databases for Fishing Crafts and Gears and Fish Catches from all major landing sites, and Fishers' ID Card.
- Assess the status of rehabilitation of canals for water exchange to cluster farming, cluster mobilization, enhanced level of knowledge and improved cultural practices adopted by cluster farmers, and increase in aquaculture production.
- Assess the portfolio performance of the conditional matching grants of all windows including the cluster production improvement.
- Assess the status of rehabilitation of fish landing and marketing facilities to improve post-harvest loss reduction and quality assurance, in particular level of safe handling of landed catch and aquaculture production in targeted coastal belt according to defined criteria.
- Assess the current level of utilization of various laboratories constructed and renovated under the project.
- Review the development activities implemented in Govt-owned Chakaria Shrimp Estate and examine the readiness to set the foundation of the Smart Shrimp City in and around the estate.
- Assess the current level of capacity of DoF for functioning Grievances Redress Mechanism for conflict resolution and extent the functionality of the mechanism.
- Identify and assess key lessons learned, good practices, challenges and document minimum 20 case studies across all components and draw recommendations for replication and scaling up in future.
- Assess the percentage of fishers engaged in project-promoted livelihood activities outside of capture fisheries (disaggregated by gender and youth), improvement of livelihoods of fishers' household through AIGA and withdrawn from capture fishing profession.
- Measure the increase in income of fish farmers and fishers' targeted by SCMFP.
- Any other task identified during carrying out the assignment.

3.2. PCR



The consultant will prepare and deliver Project Completion Report (PCR) following the IMED Format. The PCR will include necessary and appropriate information covering the following areas:

- (a) Project description
- (b) Implementation position
- (c) Financial and physical target and progress
- (d) Achievement of objectives of the project
- (e) Benefit analysis
- (f) Monitoring and auditing
- (g) Post Project Remarks
 - General Observations/Remarks on the Project
 - Rationale of the project
 - Brief description on planning and financing of the project and its applicability
 - Analysis of the post-implementation situation and result of the project
 - Problems encountered during Implementation with duration & steps taken to resolve those
 - Remarks & Recommendations of the Project Director
 - Remarks/Comments of Agency Head
 - Remarks/Comments of the Secretary/Senior Secretary of the Ministry/Division.

3.3. ICR

The consultant will prepare and deliver the overall consolidated Implementation Completion and Results Report (ICR) following Bank's ICR guidelines. The Specific scope of work of the consultant will include but not limited to the followings:

- Assess the achievements against the agreed project's design, objective, targets, implementation and operational experience.
- Evaluate the borrower's performance from preparation to the implementation of the project, with special emphasis on lessons learned that may be helpful in future project formulation.
- Evaluate the performance of the Bank from preparation to the implementation of the project, including the effectiveness of their relationship, with emphasis on lessons learned that may be helpful in future project formulation.
- Evaluate the project's efficiency– how economically resources and inputs have been transformed into results using appropriate methods.
- Conduct financial and economic analysis of the overall project to assess the cost effectiveness which should include: (a) analysis of financial and economic internal rate of return by component, net present value gained by the project, (b) benefit cost ratio and (c) efficiency related to value for money with evidence.
- assess farmers' current level of access to the production boosting packages, e.g. SPF aquaculture seed production per annum and use of SPF PL seeds by the shrimp cluster farmers, use of good quality feed, access to tidal water supply, etc.
- Make quantitative assessment of the project outcomes listed in the Result Framework by collecting and collating data from various sources including baseline survey report, mid-term evaluation report, endline assessment, six-month progress report, etc.



- Examine the existing Theory of Change and restructure the Theory of Change, if required based on assessment result.
- Analyze the organizational structure and operational processes adopted by the project to assess (a) implementation arrangement for delivering project outputs, (b) key milestones and outcomes achieved, (c) type of engagement of stakeholders, (d) the effectiveness of the project.
- Assess the functionality of M&E systems with respect to quality from preparation to implementation in respect of allocation, mobilization of resources and utilization of results.
- Document the operational challenges, opportunities and lessons of SCMFP that can be institutionalized for sustainability and replicated to other on-going development projects or upcoming project(s) that will contribute to functional management of coastal and marine fisheries maintaining eco-system and improvement of implementation strategy and in achieving intended goals and objectives.
- Assess the extent of which the project complied with fiduciary (procurement and financial management), environmental and social safeguards including gender and youth inclusion, citizen engagement and beneficiary satisfaction.
- Assign ratings to the project outcomes along with clear justification by following Bank's ICR guidelines.
- Produce the final ICR by incorporating all consultants' reports assigned for this assessment.

3.4. Printing of Project Deliverables other than this assignment (see deliverables).

4.0 Areas to be covered/measured in the endline assessment

In line with the objectives set forth, the assessment will cover the evaluation needs at impacts, outcome and output level changes. The consulting firm will use agreed indicators applicable to the project and its results as per the project requirements. Specifically, the assessment should evaluate the following areas which are essential but not limited to:

Key Areas of Assessment	Issues to be addressed for assessment
Stock assessment and development of National Fisheries Management Plans	<ul style="list-style-type: none"> • Capacity enhancement activities for stock assessment implemented by the project • Survey cruise, stock assessment and report preparation • Update stock assessment information and use of information • Stock assessment information dissemination for dynamics in the abundance and distribution of fish population in response to fishing effort • Frame survey information and use of information • Strengthening Catch and Effort monitoring system • Landed catch and aquaculture production in safe handling information • Extent of awareness of fishermen regarding update boats and gears database • Preparation of National Fisheries Management Plan and operational status of plans.



Key Areas of Assessment	Issues to be addressed for assessment
Enabling investments in sustainable fisheries	<ul style="list-style-type: none"> • Marine Fisheries Legal Framework and strengthening DoF legal unit • Establishment of Joint Monitoring Centre (JMC) and the extent of functionality of JMC for marine fisheries management • Awareness raising and behavioral changes on importance of sustainable and conservation of marine and coastal fisheries resources • Establishment of Grievance Redress Mechanism (GRM) system at project as well as DoF
MCS development for IUU reduction	<ul style="list-style-type: none"> • Extent of functionality of Monitoring, Control and Surveillance (MCS) system. • Fisher's ID card and use of ID card • Awareness campaign and extent of on-line electronic fishing vessels registration and licensing • Extent of updating boats and gear database • Efficacy and effectiveness of Vessel Monitoring System (VMS) and to what extent? • Effectiveness as well as functioning of Marine Fisheries Surveillance Check-post for strengthening MCS system? • Partnership among government agencies to make MCS functional for marine fisheries management • Extent of publicly accessible to key fisheries management data of Bangladesh coastal and marine fisheries
Infrastructure improvements for coastal belt capture and culture fisheries	<ul style="list-style-type: none"> • Establishment of Post-harvest Service Centre (PHSC) and extent of operational status of PHSC • Establishment of fish landing sites, fish markets and extent of use of landing sites/markets • Canal rehabilitation and salinization mapping information in respect to steady water supply and expansion of project command areas. • Performance and achievement of sub-projects funded under Matching Grant Window-3.
Value chain development and food safety	<ul style="list-style-type: none"> • Market linkage for fair price of produces • Backward-Forward linkage activities • Retain product quality and safety • Reduce post-harvest losses • Established or renovated laboratories and status of operation • E-traceability and compliances for export • Challenges and prospects of functional shrimp value chain
Boosting coastal aquaculture productivity	<ul style="list-style-type: none"> • Geo location • Address of the cluster • Contact information • Project supports to shrimp farmers • Gher information and year of cluster formation • Gher preparation activities information • Stocking activities including quality seed used • Feed management of Gher by the cluster farmers • Water management of Gher by the cluster farmers • Production, cost and return • Disposal or sale of products

Key Areas of Assessment	Issues to be addressed for assessment
	<ul style="list-style-type: none"> • Problems faced and suggestions for solving problems • Dissemination of knowledge outside cluster • Demand of seeds, SPF seed production and extent of use of Specific Pathogen Free-Post Larvae (SPF PL) by the farmers • Review available reports of action research/mariculture funded under Matching Grant Window-1 • Performance and achievement of sub-projects funded under Matching Grant Window-2 • Implementation performance and achievement of Bangladesh Fisheries Research Institute (BFRI) • Satisfaction with project services
Fishing community institutions and alternative livelihoods development	<ul style="list-style-type: none"> • Geo location • Address of fishers • Contact information • Year of formation of group and enrollment in the group • Targeting of households for groups and household information • Occupational and other socioeconomic information • Preparation and the extent of implementation of Fisheries Management Development Plan (FMDP) in 100 Model Fisheries Village (MFVs) • Establishment and the extent of functioning of Fisheries Co-Management Committee • Distribution and utilization of Village Development Fund (VDF) for transition from capture fishing to alternative livelihoods and for practicing legal fishing • Implementation of basic community infrastructure developed through Community Infrastructure Support Window (CISW) and uses of benefits • Formation and mobilization of savings and credit groups • Information on increase of income and extent of increase the income • Satisfaction of beneficiaries with project services
Business development and market linkage for alternative livelihoods	<ul style="list-style-type: none"> • Formation and mobilization of producer's groups • Financial support to producer's groups for value addition, market promotion, business development etc. • Imparting vocational training and impacts on transition out of fishing into self and wage employment • Market linkage, business orientation and marketing opportunities • Creating employment opportunity for youth through linking with GOB and private sector employers
Environmental and social safeguard interventions	<ul style="list-style-type: none"> • Addressing and compliance with environmental and social safeguard issues during implementation of project activities including grant distribution. • Capacity enhancement of adopting GRM system under the project and within the DoF for conflict resolution. • Satisfaction of beneficiaries with project supports and services

5.0 Duration of the Assignment

The duration of the assignment will be four (4) months. The expected commencement of the assignment will be from 1st February 2025 and will be spread over up to 31 May 2025.

6.0 Expected Deliverables and Time Schedule

The expected deliverables and time schedule of submitting deliverables to the Project Director (PD), SCMFP are obligatory and to be done by the consultant:

- a) **Inception Report:** The report shall be submitted within 4 (Four) weeks from the effective date of the contract. Report shall cover detailed realistic work plan with a Gantt chart for (i) Endline Assessment, (ii) PCR and (iii) ICR.
- b) **Monthly Progress Report:** The report shall cover progress during each month and to be submitted in the 1st week of the consecutive month.
- c) **Draft Final Report:**
 - I. **Endline Assessment Report:** The report shall cover all scopes of work including status of work plan and shall be submitted at least 6 (Six) weeks ahead of the end of the contract. Draft Final Report shall be presented and validated in the meeting/workshop before the related official of the project and relevant stakeholders for having suggestions/comments to make the report to its final version. A soft copy of the report shall be submitted to PD, SCMFP.
 - II. **ICR and PCR:** The report shall cover all scopes of work including status of work plan and shall be submitted at least 5 (Five) weeks ahead of the end of the contract. Draft Final Report shall be presented and validated in the meeting/workshop before the related official of the project, Bank's ICR team and relevant stakeholders for having suggestions/comments to make the report to its final version. A soft copy of the report shall be submitted to PD, SCMFP. All three types of final reports will be printed in standard size on 100 GSM art card in four color and juice binding.
- d) **Final Report:**
 - I. **Endline Assessment Report:** Final version and approved copy of the Final Report of Endline Assessment covering all activities done, status of implantation plan and recommendations shall be submitted 4 (Four) weeks ahead of the end date of the contract. Twenty-five (25) copies of Final Reports must be submitted along with three soft copies in floppy drives.
 - II. **ICR and PCR:** Final version and approved copy of the ICR Report and PCR covering all activities done, status of implementation plan and recommendations shall be submitted 2 (two) weeks ahead of the end date of the contract. Twenty-five (25) copies of each of the ICR and PCR Final Reports should be submitted along with three soft copies in floppy drives.
- e) **Printing of SCMFP Project Deliverables:**
 - Type of documents : Project deliverables, soft copies available.
 - Number of documents : 15 modules

- Number of copies for each type: 500 sets
- Paper quality: Cover-300 GSM Art card (4 color, matte lamination with spots), inner (text)-80 GSM offset paper (4 color).
- Size : A4/as per sample
- Binding : Juice binding
- Mono/multi-color : Multi-color.

7.0 Selection Process of the Consultant

Consulting Firm will be selected following Consultant's Qualification based (CQS) Selection (National) method in accordance with the Bank's "Procurement Regulations for IPF Borrowers" July 2016 revised November 2017 available at www.worldbank.org.

8.0 Consultant's Team Composition:

There will be five key professionals in the team. The total estimated input of key experts is 17 person-month. The team leader will lead, manage, guide and supervise the assignments. The consulting firm will be responsible for inclusion of appropriate members in the team. All members of the team will provide necessary inputs to the Team Leader to prepare the respective reports. The data management expert, necessary enumerators and data entry operators of this study will also be hired by the firm.

The required qualifications of the core team including Team Leader and other members are given below:

Sl. no.	Position and Input	Educational requirement	Required Experiences
1	2	3	4
Key Professionals			
1.	Impact Assessment Specialist (Team Leader) Position: One person Duration: Four months	At least Master's degree in Agricultural Economics/ Fisheries/ Development Studies/ related fields.	<ul style="list-style-type: none"> • 7 years work experience in project/program design, implementation, monitoring, impact assessment and evaluation of GoB and donor funded projects. • Experience in preparing ICR, PCR and result assessment of GoB and donor funded development project. • Familiar with Bangladesh's marine fisheries, coastal aquaculture and livelihoods of fishers. • Experience in analyzing, synthesizing, and summarizing skills in capturing project outputs, outcomes and learnings as well as excellent report writing abilities. • Clear understanding of fisheries policies, practices, and issues related to Illegal, Unreported, and Unregulated (IUU) Fishing and marine fisheries conservation and stock re-building. • Experience in institutional capacity analysis, need assessment, planning human resources and development etc. and measuring institutional strengthening.

Sl. no.	Position and Input	Educational requirement	Required Experiences
1	2	3	4
			<ul style="list-style-type: none"> • Strong analytical and interpersonal skills. • Basic computer literacy in MS office. • Proficiency in English language.
2.	ICR/Endline/PCR Specialist Position: One person Duration: Four months	At least Master's in Agril Economics/Economic/Fisheries Development Studies/ Project Management or related discipline.	<ul style="list-style-type: none"> • 7 years work experience in conducting assessment/ study/ research/ monitoring/ impacts evaluation in GoB and donor funded projects. • Experience in preparing ICR, PCR of donor funded project. • Experience in summarizing, synthesizing and analyzing skills in capturing project outputs, outcomes and learnings as well as excellent report writing abilities. • Familiarity with fisheries sector, especially marine fisheries management, coastal aquaculture and fishers' livelihoods will be as added advantage. • Basic computer literacy in MS office. • Proficiency in English language.
3.	Fisheries Expert Position: One person Duration: Four months	At least Master's in Fisheries/Aquaculture/ Marine Science.	<ul style="list-style-type: none"> • 10 years work experience in fisheries management/aquaculture in government/ autonomous organization. • Experiences in coastal and marine fisheries management especially MCS, IUU fishing reduction etc. related activities, coastal aquaculture/ mariculture interventions. • Experience in summarizing, synthesizing and analyzing skills in capturing project outputs, outcomes and learnings as well as report writing abilities. • Familiar with environmental and social safeguard measures in government/ autonomous organization/development project. • Experience in conducting similar kind of evaluation studies as a team member will be an added advantage. • Proficiency in English language • Basic computer skills in MS office.
4.	Economist Position: One Person Duration: Two months (Intermittent)	At least Master's degree in Agricultural Economics/Aquaculture Economics/Economics/Development Studies or any other related subject.	<ul style="list-style-type: none"> • 7 years work experience in impacts evaluation and economic and financial analysis of development projects. • 5 years work experience in sampling and advanced data analysis using statistical and socio-economic methods. • Experience in result assessment report including BC ratio, NPV, IRR, FRR etc. of agricultural development project.

Sl. no.	Position and Input	Educational requirement	Required Experiences
1	2	3	4
5.	Livelihoods Expert Position: One Person Three months (Intermittent)	At least Master's degree in Development Studies/ Social Sciences/ Agricultural Science/ Agribusiness related field or	<ul style="list-style-type: none"> • Experience in conducting similar kind of minimum 3 evaluation studies as a team member will be an added advantage. • Strong communication, analytical and excellent report writing abilities. • Basic computer skills in MS office. • Proficiency in English language.
B Non-key professionals			
1.	Data Management Expert Position: One Person Duration: Two months (Intermittent)	Master's degree in Statistics/ Data Science /MIS / Economics or a related field,	<ul style="list-style-type: none"> • 7 years of experience in facilitation and supervision of data collection, analysis, and management. • Proficiency in statistical data analysis tools, as well as data collection tools like KoBo, ODK, etc. • Advanced skills in managing and analyzing large datasets, ensuring data quality, and generating actionable insights.
2.	Data Collector/ Enumerator- Position: 20 Duration: 0.50 months per person, total ten months	At least Bachelor's degree in any discipline	<ul style="list-style-type: none"> • Minimum 5 years work experiences in data collection.
3.	Data Entry operator/Computer Operator Position: two Duration: 3.5 month per person, total 6 months	At least Bachelor's degree in any discipline	<ul style="list-style-type: none"> • Minimum 5 years work experiences in data entry • Proficiency in English language • Basic computer literacy in MS office

9.0 Institutional Arrangements



The Consultant will work under the direct supervision of the Project Director (PD), SCMFP, DoF, Dhaka. SCMFP will assist the study team as and when required with regard to data, available reports, and relevant study documents. The consultant will make highest possible efforts and PD will support the consultant so that the objectives of the assignment, as detailed in the ToR, are achieved within the agreed time schedule, and the contents of the reports are acceptable to the SCMFP and the World Bank. The consultant will initiate and PD, SCMFP will facilitate meetings and consultations among the stakeholders, beneficiaries, consultants, SCMFP personnel and DoF professional staff to discuss and share, and agreed on the technical issues. All available documents, papers and information relevant to the assignment will be provided/made accessible to the consultants by the client.



Annex-1: List of districts and upazilas under SCMFP

Division	District	Upazila
Dhaka	Gopalganj	Gopalganj Sadar; Tungipara; Kotalipara
Khulna	Khulna	Batiaghata; Dacope; Paikgachha; Dumuria; Koyra; Rupsa; Dighalia; Phultala
	Bagerhat	Bagerhat Sadar; Fakirhat; Morrelganj; Rampal; Mongla; Kachua; Chitalmari; Mollahat; Sarankhola
	Satkhira	Satkhira Sadar; Shyamnagar; Tala; Kaliganj; Assasuni; Debhata; Kalaroa
	Jashore	Keshabpur; Manirampur
Chattogram	Chattogram	Banshkhali; Anwara; Sitakunda; Boalkhali
	Cox's Bazar	Cox's Bazar Sadar; Teknaf; Chakaria; Maheshkhali; Ukhia; Ramu; Pekua; Kutubdia
	Noakhali	Hatiya (Nizhumdwip); Subarnachar
	Feni	Sonagazi
	Lakshmipur	Lakshmipur Sadar; Ramgati
Barishal	Barishal	Barishal Sadar; Bakergonj; Wazirpur; Banaripara; Muladi; Mehendigonj
	Jhalokati	Rajapur
	Barguna	Barguna Sadar; Amtali; Patharghata; Taltali
	Pirojpur	Pirojpur Sadar; Zianagar; Nazirpur; Mathbaria; Bhandaria
	Patuakhali	Patuakhali Sadar; Kalapara; Rangabali; Galachipa; Dashmina; Bauphal
	Bhola	Bhola Sadar; Daulatkhan; Burhanuddin; Tazumuddin; Lalmohan; Char fasson; Manpura
Total	16	75

Annex 2: Evaluation criteria and sample key guiding questions

Evaluation Criteria	Key Guiding Questions
Relevance	<ul style="list-style-type: none"> • To what extent was the project aligned with the needs and priorities of the target populations? • To find out the activities and outputs of the project consistent with the intended impacts, effect and the attainment of its objectives. • How well did the project relate to the country's resilience plans? • How well did the project relate to the respective portion targets of SDGs, Seventh Five Year Plan (2016-20) and Vision 2021 • How well did the project relate to the respective WB Country Partnership Framework (2016-20), Regional and Global Integration and Adaptive Delta Management and World Bank Group's twin goals? • How were the beneficiaries involved in the different stages of the project, how effective was their participation and what have been the benefits of or difficulties with their involvement? • To what extent the project has contributed to the systemic changes of the sectors? • To what extent the project has been able to engage the wider stakeholders for partnership and synergy building.
Effectiveness	<ul style="list-style-type: none"> • How effective and appropriate has been the project approach? • With hindsight, how could the implementers have done things differently? • To what extent has the project completed activities against the plan in both qualitative and quantitative? What has succeeded, what has failed? Why? • To what extent, the capacity of DOF enhanced in the respective areas? • How effective was the review progress (physical or otherwise) and adequacy of each component in terms of delivery of project inputs, activities, and outputs? • Assess whether current project design (components, scope, activities, timeframe) continues to be an adequate mechanism to achieve expected project results. • Review the adequacy of project implementation (plan execution, timely procurement and disbursement), management arrangements i.e., staff, effectiveness in use of existing systems (fiduciary, safeguards, M&E), contract management capacity, reporting and quality of cooperation with other relevant donors, partners, and institutions within the sector as well as the clarity of roles and responsibilities, effectiveness of decision-making, etc.
Efficiency & Efficacy of fund	<ul style="list-style-type: none"> • How economically resources/inputs (funds, expertise, time, etc.) were converted to results? • How well did the management and partnership arrangements, coordination system work and how did they develop over time? • How efficient has cash flow (disbursement and accountability) from project head quarter to downwards? • Value for Money/Economic and financial analysis e.g. cost-effectiveness analysis to determine whether the project represented

Evaluation Criteria	Key Guiding Questions
	<p>the expected least-cost solution to attain identified and measurable benefits (cost per unit of input or cost per unit of output).</p> <ul style="list-style-type: none"> • Were the risks properly identified and well managed by the project and partners of the project? • How well have environmental and social issues been addressed in the project during implementation of various project activities? • Review quality of outputs and conformity with technical specifications (visit project sites), analyze financial progress under each project component and assess whether the use of funds matches the progress, efficacy, quality, and timeliness of procurement and disbursement activities. • Assess adequacy of implementation support arrangements (approach, resources), timeliness of counterpart funds flowing, usefulness to anticipate problems, and effectiveness of follow-up recommendations if needed
Sustainability	<ul style="list-style-type: none"> • Potential for the continuation of the impacts achieved and of the delivery mechanisms, following the withdrawal of external support. • What are the prospects for the benefits of the project being sustained after the donor funding ceased? Did this match their intentions? • How are the community, local partners and other relevant stakeholders prepared and supportive to continue with the project outcome? • What were the major factors which influenced the achievement or non-achievement of the sustainability of project? • What are additional intervention required to facilitate stronger sustainability of project's outputs/outcomes?
Impacts	<ul style="list-style-type: none"> • What was the project's overall impacts and how did this compare with what was expected? • Did the project address the needs of the intended target group and what was the actual coverage? • Who were the direct and indirect/wider beneficiaries of the project? • Were there any negative effects and consequences? • What are the some of the best outcomes areas to showcase in the project?
Lessons Learned and Way Forward	<ul style="list-style-type: none"> • What are the key lessons generated during the project implementation? • How replicable is the process that introduced the changes/had impacts? • What aspects of the project are replicable elsewhere and what needs to be avoided? • Under what circumstances and/or in what contexts would the project be replicable? • What are recommendations or suggestions to be incorporated for future improvement of project design and management?

Annex 3: Logical Framework of SCMFP

Narrative Summary (NS)	Objectively Verifiable Indicators (OVI)	Means of Verifications (MOV)	Important Assumptions (IA)
Goal Management of the coastal and marine fisheries for increased contribution to economic development, poverty reduction and environmental stability of the country.	<ul style="list-style-type: none"> ▪ Aquaculture production increased by 20% from the base year by end of the project. ▪ Increase in CPUE of marine artisanal fisheries by 5% at the end of the project. 	Impact Assessment, Project reports, Monitoring & Evaluation report, BBS, IMED report	Management interventions promote sustainable development of coastal and marine fisheries resources.
Objectives (PDO) Improved management of targeted coastal and marine fisheries and aquaculture.	<ul style="list-style-type: none"> ▪ Reduced Illegal, unreported and unregulated (IUU) fishing at end of the project. ▪ Improved infrastructure and production practices and reduced post-harvest loss by less than 15% for coastal belt fisheries (capture and culture). ▪ Increased income of fish farmers & fishers by 20 % and alternate livelihood of 25% of households improved; ▪ 15% share of targeted fishers' with access to project-promoted livelihood activities outside of capture fisheries (disaggregated by gender and youth) 	<ul style="list-style-type: none"> ▪ Impact Assessment, Project Monitoring & Evaluation report, MTR report. ▪ Base line data for targeted attributes documented. 	<ul style="list-style-type: none"> ▪ Timely approval of the Project by competent authority ▪ Uninterrupted and timely disbursement of fund flow and implementation of target activities during project implementation ▪ Comprehensive fisheries management plans developed and implemented: ▪ Baseline information available before commencement of project;
Component-1: Enabling Sustainable Fisheries Sector Investments and Growth			
Output & activities under Component-1			
Output 1.1: Enabled activities for sustainable fisheries sector management.	<ul style="list-style-type: none"> ▪ Updated existing Fisheries regulatory regime; ▪ Two (2) developed FMPs for marine industrial and artisanal fisheries and one 	Project M&E report, Semi-annual / Annual report, MTR Impact assessment report	<ul style="list-style-type: none"> ▪ Timely disbursement of fund ▪ Fisheries management plans developed, supported by scientific advice and functional
Output 1.2:			

Narrative Summery (NS)	Objectively Verifiable Indicators (OVI)	Means of Verifications (MOV)	Important Assumptions (IA)
<p>Created enabling conditions for investments in sustainable fisheries.</p> <p>Output 1.3: Developed an effective MCS system for reduction of IUU fishing.</p> <p>Activities</p> <ul style="list-style-type: none"> ▪ Updating fishery policies, legal and regulatory framework ▪ Preparation and update of national fisheries management plans ▪ VMS, AIS and GSM installation in industrial & artisanal fishing vessels ▪ Stock assessment & monitoring ▪ Development of a Joint Monitoring Center (JMC) ▪ Development of information systems for MCS ▪ Organize workshops//Consultation /awareness etc. ▪ Arrange in-country and overseas training 	<p>(1) Monitoring Control & Surveillance (MCS) action plan;</p> <ul style="list-style-type: none"> ▪ Piloted VMS and made functional up to 5 industrial fishing vessel/trawlers ▪ Installed and functionalized tracking systems in registered and/or DoF enlisted 10000 mechanized fishing vessels ▪ Established and functionalized 5 Marine Fisheries Surveillance check-post by 6th year of the project ▪ Functional catch & effort monitoring system for both industrial and artisanal fisheries to update status of different fish stocks ▪ Updated database for fishing crafts and gears and fish catches from all major landing sites. ▪ Established JMC & strengthened coordination among DoF, MoFL, BCG, BN, MMO, Port Authorities, River Police, Universities, Research Institutes and concerned GoB agencies, industry, stakeholders. ▪ National Plan of Action to reduce IUU fishing adopted by 4th year of the project 	<ul style="list-style-type: none"> ▪ Fishery catch and effort survey system and data ▪ NPOA for reduction of IUU fishing prepared and adopted ▪ Two (2) FMPs and one MCS action plan developed and published for adoption. ▪ MoU signed between cooperating institutions; ▪ SoP for functioning JMC. 	<ul style="list-style-type: none"> ▪ Trained personnel retained in position ▪ Timely recruitment of project personnel /experts ▪ Data are regularly collected through surveys at sea/and land based catch monitoring.
Component-2: Improving Infrastructure and Production Practices			
Output & activities under Component -2			
<p>Output: 2.1 Improved Infrastructure for Capture and Culture Fisheries</p> <p>Output: 2.2</p>	<ul style="list-style-type: none"> ▪ Rehabilitated and built 17 landing facilities to improve post-harvest loss reduction and quality assurance, 	<ul style="list-style-type: none"> ▪ Project M&E report, Semi-annual / Annual report 	<ul style="list-style-type: none"> ▪ Proper selection of cluster farmers for improved shrimp farming;

Narrative Summery (NS)	Objectively Verifiable Indicators (OVI)	Means of Verifications (MOV)	Important Assumptions (IA)
<p>Developed Fishery sector value chain and food safety</p> <p>Output: 2.3</p> <p>Boosted Aquaculture Survival and Growth Rates</p> <p>Activities</p> <ul style="list-style-type: none"> ▪ Upscaling cluster farming of shrimp and developing business plan ▪ Developing infrastructure plans ▪ Facilitating cluster farmers and producers with access to finance ▪ Development of Govt. owned shrimp plot at Chakoria, Cox's Bazar through peripheral dyke repair, afforestation with mangrove trees GPS based demarcation of plot, rebuild water inlet and outlet and shrimp demo farm. ▪ Rehabilitating and constructing post-harvest management system for quality assurance and improve value chain ▪ Establishing shrimp BMC. 	<ul style="list-style-type: none"> ▪ Rehabilitate 430.54 ha canal for water exchange to cluster farming system by 4th years of project ▪ Up-Scaled up to 350 cluster farming units of shrimp in the project command area by 5th year of project ▪ Increased productivity of shrimp/fish aquaculture by 20% in project command area by end of the project ▪ 70KM of functional embankment/peripheral dyke with 27 functional sluice gate, feeder canal and afforestation of mangrove plants at outer side will be developed in Govt. owned shrimp estate, Chokoria, Cox's Bazar; ▪ Established Demonstration of improved shrimp farming will be developed at Govt. owned shrimp estate, Chokoria, Cox's Bazar; ▪ GPS based demarcation of Govt. owned shrimp estate, Chokoria, Cox's Bazar ▪ A Brood Management Center (BMC) for SPF-Shrimp established by end of project ▪ Three Fish Health Diagnostic Laboratory (FHDL) established by end of project ▪ Four Fish Quarantine Laboratory (FQL) established and operated by end of project. 	<ul style="list-style-type: none"> ▪ Procurement documents, design, estimated costs of various structures etc. ▪ Mid-term review report; ▪ Meeting minutes, progress reports and publications. 	<ul style="list-style-type: none"> ▪ No loss/damage of crops by natural calamities during project implementation. ▪ All facilities be developed, maintained and functional ▪ Required human resources will be deployed/recruited ▪ Design, supervision and EIA consultancy be available.



Narrative Summery (NS)	Objectively Verifiable Indicators (OVI)	Means of Verifications (MOV)	Important Assumptions (IA)
	<ul style="list-style-type: none"> Three PCR labs refurbished and modernized by end of project. 		
Component-3 Community Empowerment and Livelihoods transformation			
Output & activities under Component -3 : Community Empowerment and Livelihoods Transformation			
<p>Output: 3.1 Developed Community Institutions and Alternative Livelihood</p> <p>Output: 3.2 Created Business Development and Market Linkages for Alternative Livelihoods</p> <p>Activities</p> <ul style="list-style-type: none"> Establishing community savings groups Conducting Training on fisheries management, nutrition, climate change, and agriculture Developing Model Fishers' village Vocational training and skills development / job creation initiatives Arranging Periodic meeting with Co-Management Committee 	<ul style="list-style-type: none"> Established Community savings groups in 450 villages 100 Model Fishers' village established 60% targeted beneficiaries to be supported (with RF). 15000 youth & fishers' received vocational and skill development training Organized 7500 periodic meeting with Co-Management Committee at village & 350 meeting at Upazila and district level; 450 micro-enterprises will be established; 100 producer groups will be registered from concerned GOB agency. 100 Model Fishers' village to be supported for implementing fisheries management and development plan. Organized 90 youth Festival Program and 06 job fair to facilitate job opportunity for unemployed youths Established 45 Upazila level Fishers' Federation. 	<ul style="list-style-type: none"> Semi-annual/ Annual report, Project M&E report Mid-term review report; Official documents, reports, project observations and discussions Meeting minutes and publications. Training report/ training register 	<ul style="list-style-type: none"> Proper selection of Fishers' Village and fishers to promote CCD approach Model Fishers' Village be graduated among the best performed one's. Fishers' friendly AIGAs be adopted for sustainability and livelihood transformation. Women fishers' be mainstreamed in the business plans. Youth will be given vocational training for self-employment. Recovery of fish stocks through SCMFP actions enables benefits to be realized. Fishers able to receive fair market value for landed fish Fish landing sites, auctions and processing units managed for improved fish quality and fair practices.



Narrative Summery (NS)	Objectively Verifiable Indicators (OVI)	Means of Verifications (MOV)	Important Assumptions (IA)
			<ul style="list-style-type: none"> ▪ Fishing community's access to alternative sources of finance. ▪ Fishing communities are able to form meaningful management structures to assume responsibility for local fisheries management
Component -4: Project Management and Monitoring			
<p>Project management efficiently carried out, coordination, monitoring project activities, and liaised concerned ministries/agencies, stakeholders and development partners effectively maintained</p> <p>Activities:</p> <ul style="list-style-type: none"> ▪ Organizing PSC & PIC meeting ▪ Organizing workshop at National & local level ▪ Preparing Progress Report and documentation of the project ▪ Organizing national /international training for capacity development of the project stakeholders ▪ Monitoring project activities 	<ul style="list-style-type: none"> ▪ Organized PSC and PIC meeting on quarterly basis during implementation of the project. ▪ Prepared SOE and submitted to WB for reimbursement. ▪ Conducted baseline, midline and end line survey. ▪ Prepared unaudited financial report to WB quarterly ▪ Prepared procurement plan and its implementations ▪ Prepared reports for GOB and WB ▪ M&E report prepared and shared. ▪ Trained DoF and project staff on regulatory, policy framework, marine fisheries resource conservation & management, post-harvest handling & preservation techniques, TOT course by end of project. ▪ Trained MFO/DFO/SUFO/UFO on highly Migratory Stocks ▪ Required manpower recruited & deputed by 1st year of the project along with 	<p>Project M&E report, Semi - annual/ Annual report, SOE, Financial report, Procurement plan. Annual Training Plan, Training record register.</p>	<ul style="list-style-type: none"> ▪ Personnel of PMU appointed timely. ▪ Consultancy firms are hired timely. ▪ Financial report from spending units must be available at PMU at the beginning of each month. ▪ Uninterrupted disbursement of funds. ▪ Procurement procedures properly carried out in a timely manner. ▪ Project Management Consultant (Firm) fielded on time.

Narrative Summery (NS)	Objectively Verifiable Indicators (OVI)	Means of Verifications (MOV)	Important Assumptions (IA)
	national and international consultants engaged for smooth project implementation.		



Annex-4: Indicators to be assessed from the Results Framework of SCMFP

PDO Indicators	Baseline Value	Intermediate Target				End Target
		1	2	3	4	
Issuance of industrial fishing license in line with precautionary principle (Yes/No)	No	No	No	No	Yes	Yes
Piloting functional vessel monitoring system (VMS) with distress communication safety equipment (Yes/No)	No	-	-	-	-	Yes
Share of landed catch and aquaculture production in targeted coastal belt fisheries in safe handling according to defined criteria (percentage)	00	0.00	0.00	10.00	15.00	20.00
Share of artisanal vessels with installed and functioning vessel monitoring and communication safety equipment (percentage)	00	5.00	15.00	-	-	25.00
Millions of people with enhanced resilience to climate risks	0.00					307000
Targeted households with access to project-promoted livelihood activities outside of capture fisheries (Number)	00	0.00	10800	21600	32400	40500
Female (Number)	0.00	0.00	2700	5400	8100	10125
Millions of new or better jobs, of which (%) for women and youth						216000

Intermediate Outcome Indicators	Baseline Value	Intermediate Target				End Target
		1	2	3	4	
Millions of hectares of terrestrial and aquatic areas under enhanced conservation and management						9203.17 Sq. km
Fisheries Management Plans (FMPs) prepared according to defined criteria and operational (Text)	-	1.00	2.00	-	-	3.00
Number of artisanal vessels with valid registration and licenses (Number)	1565	1565	1800	5000	10000	15000
Share of industrial fishing vessels with on-board observations (Percentage)	00	0.00	0.00	30.00	40.00	50.00
Increase in score of publicly accessible key fisheries management data on Bangladesh marine and coastal fisheries (Yes/No)	No	Yes	Yes	Yes	Yes	Yes
Number of marine fisheries surveillance check posts established and operational (Number)	1.00	5.00	9.00	-	-	14.00
Aquaculture farmers with access to productivity sustaining or boosting packages (Number)	1000	1000	1000	5500	6500	7500
Number of landing sites with basic services that are operational (Number)	00	0.00	0.00	4.00	10.00	15.00



Number of awareness campaigns on sanitary conditions and quality of seafood products conducted (Number)	00	0.00	2.00	6.00	-	10.00
Share of annual aquaculture seeds production that is disease resistant (Percentage)	1.00	1.00	1.00	5.00	8.00	10.00
Number of extension officers per aquaculture cluster production (Number)	00	0.10	0.30	0.50	-	1.00
Share of villages with a functioning fisheries co-management committee (Percentage)	00	0.00	5.00	10.00	15.00	20.00
Targeted fisher households benefitting from improved community basic infrastructure (Percentage)	00	0.00	10.00	20.00	30.00	40.00
Savings and loan groups (Fisheries groups) created (Number)	00	0.00	4000	4200	-	4500
Female beneficiaries receiving financial and technical support to establish microenterprise (Number)	00	0.00	200	500	800	900
Share of targeted beneficiaries that express satisfaction with project interventions (Percentage)	00	0.00	20.00	45.00	55.00	60.00
Share of households who indicate that more than 50% of their income is coming from outside capture fish (Percentage)	00	0.00	5.00	15.00	-	20.00
Millions of people benefitting from greater gender equity, of which (%) from actions that expand economic opportunities						-



Annex 5: IMED PCR Report Format

Government of the People's Republic of Bangladesh

Ministry of planning

Implementation Monitoring and Evaluation Division

PROJECT COMPLETION REPORT (PCR): IMED 04/2024 (Revised)

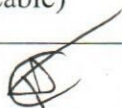
A. PROJECT DESCRIPTION

01.	Name of the Project	:	
02.	Administrative Ministry/Division	:	
03.	Executing Agency	:	
04.	Planning Commission Sector/Division		
05.	Type of Project (Investment/Technical/Feasibility Study):		
06.	Location of the Project (As per Project Document):		
Sl. No	Division	District	City Corporation/ Municipality/Upazila

07. Estimated Cost, Implementation Period and Approval:

(In Lakh Taka)

Subject	Approved Estimated Cost				Implementation Period	Date of Approval	Approved by
	Total	GOB (Foreign Exchange)	PA (RPA)	Self- finance			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Original							
1 st Revised (if applicable)							



2 nd Revised (if applicable)							

1 st No Cost Extension (If Applicable)							
2 nd No Cost Extension (If Applicable)							

Intercomponent Adjustment (If applicable)							

08. Objective of the Project

Overall objective:

Specific Objectives (in bullets):

-
-
-

09. Background of the Project (In brief):

10. Major Activities:

11. Reasons for Revision (if applicable):

- 1st Revision:
- 2nd Revision

11.1 Reasons for No-Cost Time Extension (if applicable):

- 1st time No-Cost Time Extension



- 2nd time No-Cost Time Extension

12. Financing Arrangement (Source-wise):

12.1 Status of Loan/Grant

a) Foreign Financing:

Source (s)	Currency as per Agreement	Amount in US\$ (million)	Nature (Loan/Grant/supplier's credit)	Date of Agreement	Date of Effectiveness	Date of Closing	
						Original	Revised
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

b) GOB:


Total amount	Loan	Grant	Cash Foreign Exchange
(1)	(2)	(3)	(4)

c) Self-finance/Equity:

Total amount	Self-finance	Equity	Cash Foreign Exchange
(1)	(2)	(3)	(4)

12.2 Utilization of Project Aid (Source wise):

Source (s)	Total Amount		Actual Expenditure		Unutilized Amount	
	In Us\$	In Local Currency	In Us\$	In Local Currency	In Us\$	In Local Currency
(1)	(2)	(3)	(4)	(5)	(6)	(7)



12.3 Reimbursable project Aid (RPA):

Source (s)	RPA Amount		Amount	Amount	Amount	Remarks
	As per Project Document	As per Agreement	Spent	Claimed	Re- imbrued	
(1)	(2)	(3)	(4)	(5)	(6)	(7)



B. IMPLEMENTATION POSITION

13. Implementation Period:

Implementation Period as per Project Document		Actual implementation	Time Over-run (% of original implementation period)	Remarks
Original	Latest Revised			
(1)	(2)	(3)	(4)	(5)

14. Cost of the Project:

Description	Estimated Cost		Actual expenditure	Cost over-run (% of original cost)	Remarks
	Original	Latest revised			
(1)	(2)	(3)	(4)	(5)	(6)

15. Information regarding Project Director (s):

Name, Main Designation & Grade. Mobile Number (From Beginning)	Full time (Yes/No)	Part time (Yes/No)	Responsible for more than one project	Period		Remarks
				Joining	Transfer	
(1)	(2)	(3)	(4)	(5)	(6)	(7)

16. Personnel:

16.1 Personnel of Project implementation Unit (PIU):

Sl. No.	Name of Post (Grade)	Approved Strength	Employed during Implementation
(1)	(2)	(3)	(4)

Total=			

16.2 Personnel Required after the Project Completion:

Sl. No.	As P reposed in Project Document (PD)		Recruited (Yes/No)	If not recruited explain reason and latest status
	Name of Post	Number		
(1)	(2)	(3)	(4)	(5)
Total=				

17. Training (Foreign/Local):

Category	Sl. No.	No. of Days/Weeks/Months (D/W/M), Batch & Participants					
		As in Project Document			Achievement		
		D/W/M	Batch (s)	Participants(s)	D/W/M	Batch (s)	Participants(s)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Local Training							
Sub Total=							
Foreign Training							



Sub Total=							
Total=							

(PD= Project Document)

18. Component-wise Progress (As per latest approved Project Document):

Name of Component	Unit	Quantity	Estimated Cost (Taka in Lac)					Actual Progress (Taka in Lac)				
			Total	GOB	PA	Self- finance	Others	Total	GOB	PA	Self- finance	Others
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
(a) Revenue:												
Sub-total (Revenue)												
(b) Capital												
Sub-total (Capital)												
Total a+b (Revenue+ Capital)												

19. Procurement of Transport (in Nos.):

Type of transport	Number as per Project Documen t	Number Procure d with date	Transferred to Transport Pool with date	Transferred to O & M with date	Condemne d/ damaged with date	Returned or transferred to following project	Remark s
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Car							
Jeep							
Microbus							
Minibus							
Bus							
Pick-up							

Truck							
Motor - Cycle							
By-cycle							
Speed Boat							
Launch							
Others with name							

20. Project Consultant (s) (Local/Foreign):

Name of the Field	Approved man month		Actual man month utilized	Number of Deliverables		Remarks
	As per Project Document	As per contract		As per Project Document	Actual	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
a) Local:						
b) Foreign:						

21. Infrastructure/Erection/Installation Tools & Equipment:



Description	Quantity (as per project document)	Quantity Procured with date	Transferred to O & M with date	Disposed-off as per rule with date	Balance	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

22. Procurement of Goods, Works and Services:

22.1 Information on packages:

a) Total number of packages as per Project Document: ----- (Goods- -----Works-Services- -----)

b) Total number of packages procured: -----(Goods- ----- Works- -----Services- -----)

c) Reason for not procuring (if any):

d) Number of packages for which the estimated cost is more than 1% of the estimated cost of the project: -----(Goods- ----- Works- ----- Services- -----)

22.2 Detailed Package-wise information of Goods, Works and Services (For each case the highest 50 (fifty) packages) (Please use the format as in Annexure-I (a), I(b) and I(c))



C. FINANCIAL AND PHYSICAL TARGET AND PROGRESS

23. Original and Revised Financial Provision and physical Target (as per Project Document):

Financial Year	Financial provision & physical target as per original Project Document						Financial provision & physical target as per latest revised Project Document					
	Total	GO B	P. A.	Self-finance	Others	Physical %	Total	GO B	P. A.	Self-finance	Others	Physical %
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

24. Revised ADP allocation and progress:

Financial Year	Revised Allocation & target						GOB Release	Expenditure & physical progress						Unspent* GoB Released
	Total	GOB	P.A.	Self-Finance	Others.	Physical %		Total	GOB	P.A.	Self-Finance	Others.	Physical %	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)= 8-10
Total=														

*Attach the Proof for Reconciliation of Unspent GOB Released

**To determine the physical quantity, use the formula as in the circular of Planning Division



D. ACHIEVEMENT OF OBJECTIVES OF THE PROJECT

25. Project objective, Actual achievement and Reason for shortfall (if any):

Objectives as per Project Document	Actual achievement	Reasons for shortfall (if any)
a)		
b)		
c)		
d)		



E. BENEFIT ANALYSIS

26. Annual Out-put:

Items of out-put	Unit	Estimated quantity expected at full capacity	Actual quantity of out-put during the 1 st year of operation at full capacity (or during, real production for newly completed project)
a)			
b)			
c)			
d)			
e)			
f)			

27. Cost/Benefit:

Item	Estimated	Actual
(1) Benefit cost ratio of the project:		
(i) Financial		
(ii) Economic		
(2) Internal Rate of Return:		
(i) Financial		
(ii) Economic		

28. Please give reasons for shortfall, if any, between the estimated and actual benefit:

F. MONITORING AND AUDITING

29. Monitoring:

Name & Designation of the inspecting official	Date	Identified Problems	Recommendations
1	2	3	4
a) IMED:			
b) Ministry/Agency:			
c) Others: (Please specify)			

30. Auditing during and after Implementation:

30.1 Internal Audit:

Period of Audit	Date of submission of Audit Report	Sl. No.	Major findings/objections and Money involved	Whether objections resolved or not (if not, mention status)
1	2	3	4	5
Total findings/objections and Money involved=				

30.2 External Audit:

Period of Audit	Date of submission of Audit Report	Sl. No.	Major findings/objections and Money involved	Whether objections resolved or not (if not, mention status)
1	2	3	4	5

Total findings/objections and Money involved=			
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G. POST-PROJECT REMARKS

31. General Observations/Remarks on the Project
 - 31.1 Background
 - 31.2 Justification/Adequacy
 - 31.3 Objectives and
 - 31.4 Project revision with reasons

32. Rationale of the project (Consider the following issues):
 - 32.1 Concept
 - 32.2 Design
 - 32.3 Location and
 - 32.4 Timing.

33. Brief description on planning and financing of the project and its applicability (Consider the following issues):
 - 33.1 Project Identification
 - 33.2 Project Preparation
 - 33.3 Appraisal
 - 33.4 Credit Negotiation
 - 33.5 Credit Agreement
 - 33.6 Credit Effectiveness
 - 33.7 Loan Disbursement
 - 33.8 Loan Conditions
 - 33.9 Project Approval and
 - 33.10 Others(specify)

34. Analysis of the post- implementation situation and result of the project
 - 34.1 Whether the beneficiaries of the project have clear knowledge about the Target/Objectives of the project.
 - 34.2 Programme for use of created-facilities of the project
 - 34.3 O & M Program of the project.
 - 34.4 Impact of the project (Direct & Indirect)
 - 34.5 Transfer of Technology and Institutional Building through the project.
 - 34.6 Employment generation through the project.
 - 34.7 Possibility of Self-employment.
 - 34.8 Possibility of Women-employment opportunity.
 - 34.9 Women's participation in development.
 - 34.10 Probable Impact on Socio-Economic activity.
 - 34.11 Impact on environment.
 - 34.12 Sustainability of the project.
 - 34.13 Contribution to poverty alleviation/reduction.
 - 34.14 Opinion of the public representatives, local elite, local administration, teachers, religious leaders, women's representatives etc.
 - 34.15 Contribution of Micro-credit programs and Comments on overlapping with any NGO activities.



35. Problems encountered during Implementation (with duration & steps taken to resolve those)

- 35.1 Project management:
- 35.2 Project Director:
- 35.3 Land Acquisition:
- 35.4 Procurement:
- 35.5 Consultancy:
- 35.6 Contractor:
- 35.7 Manpower:
- 35.8 Law & Order:
- 35.9 Natural calamity:
- 35.10 Project financing:
- 35.11 Allocation and release:
- 35.12 Design formulation/approval:
- 35.13 Project aid disbursement and re-imbursement:
- 35.14 Mission of the development partners:
- 35.15 Time & Cost Over-run:
- 35.16 Project Monitoring:
- 35.17 Delay in Decision:
- 35.18 Transport, Training:
- 35.19 Approval and Others:

36. Remarks & Recommendations of the Project Director:

Date.....

Signature and seal of the Project Director

37. Remarks/Comments of Agency Head:

Date.....

Signature and seal of Agency Head

38. Remarks/Comments of the Secretary/Senior Secretary of the Ministry/Division:

Date.....

Signature and seal of Secretary



Annexure-1(a)

Information Related to Procurement of Goods:

As per Project Document		Estimated Cost. (Taka in Lac)	Procurement Method	Approving Authority	Date of Tender Invitation	Name of Newspaper	Date of Opening	Date of Approval	Date of NOA	Contract Price & Date	Actual Payment	Date of Completion	
Package No	Description of Pack age											As per Contract	Actual
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
		Plan											
		Actual											
		Deviation											
		Plan											
		Actual											
		Deviation											
		Plan											
		Actual											
		Deviation											

* Please mention Dates for plan and actual

* Deviation in days (difference between plan and actual)

* Plan as per procurement plan described in project document



Annexure-1(c)

Information Related to Procurement of Services:

As per Project Document		Estimated Cost.	Procurement Method	Approving Authority	Date of Tender Invitation	Name of Newspaper	Date of Opening	Date of Approval	Date of LOA	Contract Price & Date	Actual Payment	Date of Completion	
Package No	Description of Pack age	(Taka in Lac)										As per Contract	Actual
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
		Plan											
		Actual											
		Deviation											
		Plan											
		Actual											
		Deviation											
		Plan											
		Actual											
		Deviation											

* Please mention Dates for plan and actual

* Deviation in days (difference between plan and actual)

*Plan as per procurement plan described in project document



Annexure-1(b)

Information Related to Procurement of Works:

As per Project Document		Estimated Cost. (Taka in Lac)	Procurement Method	Approving Authority	Date of Tender Invitation	Name of Newspaper	Date of Opening	Date of Approval	Date of NOA	Contract Price & Date	Actual Payment	Date of Completion	
Package No	Description of Pack age											As per Contract	Actual
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
		Plan											
		Actual											
		Deviation											
		Plan											
		Actual											
		Deviation											
		Plan											
		Actual											
		Deviation											

* Please mention Dates for plan and actual

* Deviation in days (difference between plan and actual)

*Plan as per procurement plan described in project document

